

FACULTY/STAFF MEAL PLAN TERMS AND CONDITIONS

Please reserve the Faculty/Staff dining plan with 15 meal swipes to be used at approved UVA Dining locations. I understand that my debit/credit card will be billed for the full cost of the dining plan at time of order. I understand that the Faculty/Staff meal plan is available for full-time UVA employees only and is not available for purchase by UVA students.

Changes: I understand that any changes to my dining plan contract must be submitted to the Dining Administrative Office in person, or by e-mail to dining@virginia.edu. Change requests sent to any other office are not accepted and cannot be honored. Refunds can be requested for any unused meal swipes. An early termination fee of \$25.00 applies to all cancellations/refunds except in the case of termination of employment. Refund requests for unused funds must be submitted to the Dining Services office within one year of termination of employment at the University. Refund requests will not be accepted after the one year refund period, and any unused funds are forfeited to UVA Dining.

All meal plans purchased for use in U.Va. Dining facilities are for the personal use of the owner of the account or plan only and are non-transferable. The meal plans cannot be used as a gift card or gift certificate.

Please note:

All correspondence concerning dining plans must be sent directly to U.Va. Dining at P.O. Box 400312, Charlottesville, VA 22904-4312, or by e-mail to dining@virginia.edu. Dining plan change requests sent to any other office cannot be honored.